

COMIC RELIEF GLOBAL MAJORITY FUND – WALES

APPLICATION FORM

Please attach all the documents requested.

Guidance notes on answering each question are provided in the supporting information.

1. Your organisation

1.1. Basic details	
Organisation name	
Registered name (if different from above)	
Organisation address	
Organisation telephone number	
Organisation email address	
Organisation web address (if appropriate)	
First contact name	
First contact home address	
First contact telephone number	
First contact email address	
Second contact name	
Second contact home address	
Second contact telephone number	
Second contact email address	

1.2. Legal details	
Legal status (Registered body or constituted group)	
Registration body (if appropriate)	
Registration number (if appropriate)	
Is your organisation legally affiliated with any other/s? (If yes, please provide details)	
Date your organisation was established	

1.3. Board member details	
List the full name of each Board Member accompanied by their mobile number	

1.4. Board family connections	
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List the names of all Board members who are related. Also state whether at least 3 Board members are not related.	
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1.5. Bank Account details	
Name of Bank	
Account name	
Branch address	
Bank sort code	
Bank account number	
Date on which the account was opened	
The full names of all individuals with authority to approve expenditure from the account	
<i>Please attach a copy of the most recent bank statement</i>	

1.6 What does your organisation do (Maximum 250 words)?	
Number of Full time Staff	
Number of part/time staff	
Number of Volunteers	

1.7 Where in Wales does your organisation work?	
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1.8 How many years has your organisation been active in the community?	
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1.9 How is your organisation Black Asian and Minority Ethnic led? (Evidence your answer with reference to your Board members, staff and volunteers)

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1.10 Does your governing body have at least 3 members who are not related? Yes/ No

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1.11 Does the work for which you are seeking funding promote religious belief? Yes/ No

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1.12 Does the work for which you are seeking funding have a Party Political nature? Yes/ No

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2. Your proposal

2.1 What has the impact of COVID-19 been on a) your organisation, and b) the people you help? (Maxim 250 words)

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2.2 Describe your proposal and state its purpose, what you intend to achieve and how it will address the needs and measurable outcomes (Maximum 250 words)

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3. Your funding request

3.1 What is the full cost of your proposal?

3.2 How much are you applying for from us?

3.3 How will you fund the difference? (if appropriate)

3.4 Provide details of what the grant will fund.

3.5 How many Black Asian and Minority Ethnic people will benefit from your proposal? And how you worked this out?	

4. Your finances

4.1 Organisation finances <i>(Please attach a copy of your last Annual Accounts or Management Accounts if available)</i>	
The date on which your organisations current financial year will end	
Income during the last accounting year	
Expenditure during the last accounting year	
Reserves recorded at the end of the last accounting year	
4.2 Does your bank or building society account have at least two signatories who are not related or two online users who are not related?	Yes / No Yes/ No

5. Your policies

5.1 Does your organisation have an Equality/Diversity policy? <i>(attach)</i>	Yes /No
5.2 Does your organisation have Safeguarding policies to cover all your activities? <i>(attach)</i>	Yes/No

6. References

6.1 Provide the names and e-mail addresses of 2 individuals who can provide a reference for your organisation and its activities. Please state in what capacity you know them ie referral partner.

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- 6.2 Attach all the necessary documents.**
1. Governance document *(If you are a constituted organisation attach your constitution)*
 2. Annual accounts - your most recent set of annual accounts *or management accounts.*
 3. Copy of most recent bank statement
 4. Safeguarding Policies *(If available)*
 5. Equality and Diversity Policy *(If available)*
 6. *Financial Procedures*
 7. *At least 2 Board Minutes.*

6.3 Declaration

Authority to apply *(Please indicate in the right-hand column)*

I confirm that the organisation named on this application has given me authority to submit this proposal on its behalf. <i>(This individual will be required to sign a grant contract if your application is successful).</i>	Yes/ No
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Signature
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Full Name (in capitals):	Date:
Position in the organisation:	

Please send this application as an attachment to grantsteam@GMFundWales.co.uk
or refer to any of the following websites <https://racecouncilcymru.org.uk/>;
<https://bawso.org.uk> ; <https://wrc.wales/> for details
Call 0800 048 5770 during working hours from 09:00 till 17:00 or leave a message.